



Volunteer Position: ReStore – General Help /Truck Assistant

Purpose: To carry out the stated purpose of the ReStore and Habitat for Humanity Mississauga. The General Help/Truck Assistant Volunteers provide assistance in the ReStore with housekeeping duties, customer service, material pick up and merchandise repairs. This support allows HFH Mississauga to raise funds to cover the affiliate's operational costs and build homes in the Mississauga community.

Responsible to: The ReStore Assistant Manager

Risk Assessment: Level 3

Time Commitment: Minimum 4 hours per week.

Position Duties:

- Provide customer service
- Provide help with general housekeeping tasks
- Assist with merchandise pick-ups and deliveries
- Assist in loading and unloading merchandise from customer's vehicles and ReStore vehicles
- Repair damaged merchandise
- Assemble merchandise
- Assist in moving merchandise onto the sales floor
- Other duties as required

Qualifications and Skills:

- Understanding of the Habitat for Humanity philosophy and the desire to promote it
- Previous experience working in retail is an asset but not mandatory
- Previous carpentry experience is an asset but not mandatory
- Ability to work with a team or independently
- Excellent verbal communication skills and the ability to effectively communicate with customers/donors, HFH Mississauga staff members and volunteers
- Ability to lift and unload heavy items

Orientation and Training: Affiliate Volunteer Orientation and Safety Training

Participant Group: ReStore Customers, Donors, Affiliate Staff and Affiliate Volunteers

Screening Process: Interview, 3 references and Police Clearance Certificate

Position Benefits:

- Use professional skills in a volunteer capacity
- Satisfaction of contributing to HFH Mississauga's mission
- Training development
- Letter of Reference